

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
October 22, 2012**

The regular meeting of the Holtville City Council was held on Monday, October 22, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, Richard Layton and David Bradshaw. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon and Glyn Snyder. City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present. City Treasurer Pete Mellinger was absent.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:33 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:13 p.m.

INVOCATION:

The invocation was led by Mike Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Walker.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on October 19, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(a))

Willowbend LLC vs. City Of Holtville

Imperial Palms Resort vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(c))

Claim of James Brock

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: 585 Fern Avenue

Property: 1313 E. 7th Street, Space 60

Property: 640 E. 3rd Street, Space 5

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No reportable action taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:**1. Approval of Minutes Of The Regular Meeting Of October 10, 2012****2. Current Demands #31108 To # 31117**

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mr. Holt reported the contract work for the 1.5 gallon water tank and UV system will be completed by October 31st. The filter leaks will be repaired the week of November 5th.

Mr. Meyerhoff said a "Valve Opening" ceremony will be scheduled when the water plant is completed. He reported there were three water breaks last week and he complimented Manuel Zamora for working overtime to make the necessary repairs.

Mr. Bradshaw reported Holtville had good representation at the League Dinner. The League is looking for members to serve on various committees. He said LTA and ICTC will not be meeting this month.

Mrs. Ludwig attended an Area Agency meeting. She said the agency operates on a one million dollar budget and they provide meal services throughout the valley.

Mr. Brittsan attended the League of Cities dinner and the Fire Ball.

Mr. Goodsell attended the Fire Ball. He said his wife is still interested in serving on the Centinela State Prison Advisory Committee and would like for this to be on the next agenda.

Mr. Layton reported there is a drainage problem at the intersection of Holt and Underwood Avenues. He met with Harry and Jim Nelson and they have offered to fix the problem at no charge provided the County furnishes the materials needed to make the repairs.

Mr. Wells attended the League of Cities dinner and the Fire Ball. He reported that he and Mr. Meyerhoff have continued their discussions with Cliff Douglas regarding development of his property.

Mr. Silva attended the Fire Ball and he thanked the Mayor for the proclamation he was presented at this event. The firefighters will be wearing Breast Cancer Awareness T shirts during the month of October. Mr. Silva reported that 24 students completed HAZMAT training and he said the Walk to School event was a success.

Mrs. Snyder announced the Green & Gold Hall of Fame Banquet will be held at the Barbara Worth Country Club on November 17th and she will be contacting Council members for their reservations.

NEW BUSINESS:

3. Discussion/Related Action To Authorize The Emergency Repair Of A Collapsed Manhole At Kamm Road – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mr. Goodsell to authorize the emergency repair of a collapsed manhole at Kamm Road. All members present were in favor and the motion carried unanimously.

4. Discussion/Related Action To Adopt RESOLUTION 12-60 Awarding The Ninth Street (Between Slayton And Beale) Project's Construction Contract – Justina Arce, City Planner

A motion was made by Mrs. Ludwig and seconded by Mr. Brittsan to adopt Resolution 12-60 awarding the Ninth Street (between Slayton and Beale) Project's Construction Contract to Pyramid Construction in the amount of \$144,455.01 contingent upon Grant of Easement. The motion carried 5/0 in the form of a roll call vote.

5. Discussion/Related Action To Adopt RESOLUTION 12-61 Awarding The Fifth Street Sidewalk Project's Construction Contract – Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution 12-61 awarding the Fifth Street Sidewalk Project's Construction Contract to Pyramid Construction in the amount of \$360,055.68. The motion carried 5/0 in the form of a roll call vote.

6. Discussion/Related Action To Adopt RESOLUTION 12-62 Accepting APN 045-600-003 Sanitary Sewer Pipeline Grant Of Easement And Approving The Certificate Of Acceptance – Jack Holt, City Engineer

A motion was made by Mr. Layton and seconded by Mrs. Ludwig to adopt Resolution 12-62 accepting APN 045-600-003 Sanitary Sewer Pipeline Grant of Easement and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

7. Discussion/Related Action To Adopt RESOLUTION 12-63 Accepting APN 045-080-056 And APN 045-080-002 Sanitary Sewer Pipeline Grant Of Easement And Approving The Certificate Of Acceptance – Jack Holt, City Engineer

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to adopt Resolution 12-63 accepting APN 045-080-056 and APN 045-080-002 Sanitary Sewer Pipeline Grant of Easement and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

INFORMATION ONLY:

8. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells
- b. Public Works Supervisor – Alex Chavez
- c. Water Works Supervisor – Frank Cornejo
- d. Fire Chief – Alex Silva
- e. Quarterly Planning Report – Justina Arce
- f. Quarterly Grant Report – Justina Arce
- g. Quarterly Building Permit Report - Justina Arce

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief. Quarterly Planning, Grant and Building reports were provided by Ms. Arce.

Mr. Meyerhoff reported there was a high water level alarm at the Wastewater Treatment Plant and was taken care of by the Water Department. He said a Beautification Committee meeting will be scheduled shortly. The Police Department is going to start ticketing for loose dogs. There were fifteen dogs impounded in the last two weeks.

Ms. Arce reported the Project Review Committee has selected fifteen signs that will be replaced throughout the City. She also reported that Keithly Williams Seeds has paid all of their development impact fees and they have signed the Conditional Use Permit.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the meeting at 7:12 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk